



**BHDA Homeowner Grants
 Application Form**

Check one:

GRANT ONE:

STREET TREE TRIMMING & REMOVAL

GRANT THREE:

SIDEWALK REPAIR

GRANT TWO:

STREET TREE REPLACEMENT

GRANT FOUR:

EXTERIOR LIGHTING

Name of Property Owner: _____

Address: _____

Telephone: _____

Email: _____

Brief Description of the Project: _____

ACTUAL COST: _____

GRANT AMOUNT REQUESTED: _____

Project completed by:

Homeowner

Contractor

Please note that reimbursement for all aspects of each grant are subject to BHDA Board approval.

Please attach the following documents:

- ☞ Receipt(s) for the completed project or copy of the paid signed contract with the service provider.
- ☞ Copy of HARB approval if applicable.
- ☞ Copy of City permit to trim trees, plant trees, or install underground wiring, if applicable.

Mail application and appropriate documents to:

BHDA-GRANTS, PO Box 1952, Bethlehem, PA 18016-1952

REQUIREMENTS AND INFORMATION

Since 2011, the BHDA Board of Directors has approved various grants as incentives to improve the neighborhood within the Historic District. Four Grants are available to all homeowners, who may apply for one grant in each category annually. Grants are not available to owners of commercial properties or to institutions. Non-members who are residents of the district may apply, however, a \$40.00 processing fee will be deducted from the grant total. The following documentation must be presented with the grant application: copy of the certificate of appropriateness showing HARB approval, if required; city permit, if required; and a copy of the paid invoice. *All grants are subject to availability of funds and Board approval.*

DESCRIPTION OF THE GRANTS

Please note that reimbursement for all aspects of each grant are subject to BHDA Board approval.

Grant One: STREET TREE TRIMMING AND REMOVAL

BHDA will reimburse 50% of the cost, up to \$1000.00. An additional \$250.00 may be approved for stump grinding.

Grant Two: STREET TREE REPLACEMENT

BHDA will reimburse up to \$400.00 per tree. Additional information regarding the Tree Program can be found on the BHDA website (*bhda.org*). Trees that die due to homeowner neglect are not eligible for replacement.

Grant Three: SIDEWALK REPAIR

BHDA will reimburse 50% of the cost, up to \$5,000.00, with special consideration given to corner properties. The term 'sidewalk' will be determined by the city's definition.

Grant Four: EXTERIOR LIGHTING

BHDA will reimburse 50% of the cost up to \$1000.00 for the entire project (installation and fixture). The lighting must cast light on a sidewalk or public way. Additionally, 100% of the cost of lighting controls and their installation (e.g., timers and motion detectors) will be reimbursed.

Helpful Details

☞ Applications for city permits, and HARB's Certificate of Appropriateness, may be obtained at the Zoning Office located in the Department of Community and Economic Development in City Hall.

☞ HARB meets the first Wednesday of each month at 4:00 p.m. in the Rotunda at City Hall, applications must be returned by the last Wednesday of the month. You, or a representative, must be present at the meeting, and your application is complete only when HARB's recommendation is approved by City Council.

☞ Grant Application Forms can be downloaded from our website: *bhda.org*.

Return your completed application to:
BHDA-Grants, P.O. Box 1952, Bethlehem, PA 18016-1952

Please direct questions to BHDA1989@gmail.com